ASHOKA

INSTITUTE OF ENGINEERING & TECHNOLOGY

ASHOKA Institutions

(Approved by AICTE, New Delhi, Recognised by the Govt. of Telangana & Affiliated to JNTU, Hyd.)

MALKAPUR(V)CHOUTUPPAL(M) YADADRI BHONGIR(D) T.S.

Photo

LIBRARY

(Application for Registration as Borrowers)

1. Name (Block Letters) Surname

2. Branch/Department 3. Roll No.

4. Date of Birth 5. Sex ☐ Male ☐ Female

6. Postal Address (Block Letters)

House No.

Street

City

State

Country Pincode

7. e-mail

Land Mobile

8. Phone

Please enrol me as borrower. I shall abide by the library rules

Date : *Borrower`s Signature*

LIBRARY RULES

1. Students are advised to maintain silence in the library premises.
2. Personal belongings and books are not allowed inside the library, except a notebook for making notes.
3. Unless pointed at the time of issue the last use borrower will be held fully responsible for any damage to the books.
4. The book should be returned by the due date marked failing which overdue charges will be collected as per regulations.
5. Books will be issued as per membership type.
6. Cell Phones are not allowed in the library.
7. Books should not be damaged in any way.
8. A book misplaced is a book lost.
9. The library works on all working days between 9-30 a.m. to 4-00 p.m

(For Staff Use Only)

1. Application No.

2. Membership No.

3. Member Type
   ☐ Student ☐ Staff

4. Registration Date

5. Expiry Date

Signature of Receiving Asst.

LIBRARIAN

1. Enclose a stamp size colour photo
2. Enclose a copy of Admission Slip in case of students, and certificates submission receipt and Appointment letter in case of staff