

**INTERNAL QUALITY ASSURANCE CELL**

AIET/Circular/IQAC/2-6-17/M-2

Date: 02/11/16

It is proposed to conduct Internal Quality Assurance Cell Meeting on 08/11/16 at 02:00 PM in Seminar hall, Ashoka Institute of Engineering & Technology. The members are requested to make it convenient to attend the meeting.

**Agenda:**

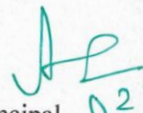
- Academic planner and question bank preparation
- Conduct of FDP
- MoU with Research Establishments
- Personality Development Programmes
- Any other matter
- Conduction of FDP, Value added Courses, Expert Lecture

Thanking you,

Yours sincerely,

  
IQAC Coordinator



  
Principal

02/11/16

Copy to: Secretary

Director / CEO

All HODs & IQAC members


**PRINCIPAL**  
Ashoka Institute of Engg. & Technology  
Malkapur (V), Choutuppal (M),  
Nalgonda (Dist)-508 252.T.S.


### Minutes of Meeting

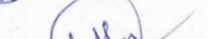
Meeting No: 2


Date: 09/11/16


#### Members present


 Dr. S. Rajasekharan 


 Dr. Senthil Kumar 

 Mr. Harish Mulaka 

 Mr. Mohammed Naveen 

 Mrs. V V Krishna Vandana 

 Mr. Nagesh Vaggu 

 Mr. Narender Reddy Burri 


The minutes of the meeting held on 08/11/16 at 02:00 PM in Seminar hall.

The IQAC coordinator welcomed the members and the minutes of the meeting held on 08/11/16 were confirmed.

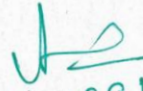
S.No	Subject/Issue	Outcome of Discussion	Responsibility
1	Academic plan and question bank preparation	<ul style="list-style-type: none"> <li>The academic plan for the Question Bank Even semester with the preparation tentative dates of unit tests and model exam was presented before the committee.</li> <li>The committee approved the introduction of Question bank for all courses and for all years prepared by the staff handling the subjects</li> <li>Slow learners are to be benefited by this question bank and it has to be given well in advance</li> </ul>	The principal and the Head of all Departments and staff members.
2	Organizing FDP in collaboration with TCS	<ul style="list-style-type: none"> <li>The Heads of CSE and IT department discussed their idea of conducting an FDP in collaboration with TCS for faculty members.</li> <li>The topics discussed for FDP included Big Data, Real Time Operating System, Soft Computing and Knowledge Management.</li> </ul>	The principal, the Head of all Departments and Exam cell coordinator

		<ul style="list-style-type: none"> <li>It has been decided to conduct FDP on any one of the topics before april 2017.</li> </ul>	
3	MoU with Government Agencies	<ul style="list-style-type: none"> <li>The Principal informed about the MoU signed with Government Agencies and he emphasized to undertake research projects in collaboration with Government Research Establishments like CSIR and even students can utilize it.</li> </ul>	The Principal and the Head of all Departments and staff members
4	Personality a Development Programmes	<ul style="list-style-type: none"> <li>The TAP cell coordinator presented a report on the activities conducted and planned.</li> <li>The committee suggested to conduct personality development programmes to students through the Department of Business Administration.</li> <li>Personality Development Programmes to include GD, Leadership Skills, Soft Skill Development, Team Spirit and Self Concept.</li> </ul>	The Principal, Director/ SIMS and Head of all Departments

- The committee suggested to strengthen the Alumni interaction and to conduct regular alumni meets.
- The Chairperson concluded the meeting with vote of thanks .



IQAC Coordinator

Principal 09/11/16  
PRINCIPAL  
Ashoka Institute of Engg. & Technology  
Maikapur (V), Choutuppal (M),  
Nalgonda (Dist)-508 252.T.S.