

INTERNAL QUALITY ASSURANCE CELL

AIET/Circular/IQAC/2-6-17/M-5


Date: 22/10/2017

It is proposed to conduct Internal Quality Assurance Cell Meeting on at 28/10/2017 at 02:00 PM in the seminar hall, Ashoka Institute of Engineering & Technology. The members are requested to make it convenient to attend the meeting.

Agenda:

- Faculty Feedback from Students
- Activities for the even semester 2017-18
- Conduct of college day. cultural, sports day, project exhibition and Graduation day
- Conduct of coaching classes for GRE, TOEFL, GATE and IAS in Ashoka campus
- Training to students on employability skills
- Any other matter

Thanking you,



IQAC Coordinator



Principal

22/10/17

PRINCIPAL

Ashoka Institute of Engg. & Technology
Malkapur (V), Choutuppal (M),
Nalgonda (Dist)-508 252.T.S.

Copy to: Secretary

Director / CEO

All HODs & IQAC members

Minutes of Meeting

Meeting No: 5

Date: 29/10/2017

Members attended:

Dr. S. Rajasekharan

Dr. Senthil Kumar

Mr. Harish Mulaka

Dr. P. Mukunthan

Mr. Mohammed Naveen

Mrs. V V Krishna Vandana

Mr. Nagesh Vaggu

Mr. Narender Reddy Burri

The minutes of the meeting held on 28/10/2017 at 02:00 PM in the conference hall of the Innovation and Entrepreneurship Development Center (IEDC).

The IQAC coordinator welcomed the members and the minutes of the meeting held on 28/10/2017 were confirmed

S.No	Subject/Issue	Outcome of Discussion	Responsibility
1	Preponement in the reopening date of even semester	<ul style="list-style-type: none"> Due to natural calamities the reopening date got postponed The unit tests and model exam dates tentatively scheduled in the academic calendar cannot be followed and the revised dates were discussed. 	The all Principal, Heads of all Departments
2	Conduct of college functions-cultural, college day, sports day, Project exhibition and graduation day	<ul style="list-style-type: none"> All college functions to be conducted even though the semester is a very short one There may be deviations in the schedule mentioned in the academic calendar 	the principal and all coordinators of the respective events
4	Conduct of coaching to students GRE, TOEFL, GATE and IAS examinations	<ul style="list-style-type: none"> All the hostel students spend more time to reach the coaching centre it has been decided to conduct the coaching classes, within the Ashoka campus 	The Principal, Head of Departments and mentors

		<ul style="list-style-type: none"> Day scholars can also enroll for the classes. Students of II year and III year can enroll for the classes through their mentors. 	
5	Conduct of training to II and III year students	<ul style="list-style-type: none"> T&P cell to arrange the "Creator Training" organized to all branches of II and III years The training activities to be arranged in the month of February and March Department Placement Coordinators to decide the suitable slot for their department students. 	Placement Dean and Department Placement Coordinators

The Chairperson concluded the meeting with vote of thanks.


IQAC Coordinator




Principal

25/10/17
PRINCIPAL
Ashoka Institute of Engg. & Technology
Malkapur (V), Choutuppal (M),
Nalgonda (Dist)-508 252.T.S.