

**INTERNAL QUALITY ASSURANCE CELL**

AIET/Circular/IQAC/3-6-18/M-7

Date: 21/05/2018

It is proposed to conduct Internal Quality Assurance Cell Meeting 25/05/2018 at 03:00 PM. in the A-Block Seminar Hall, Ashoka Institute of Engineering & Technology. All the members are requested to make it convenient to attend the meeting.

Agenda:

- Faculty Feedback from Students
- Activities for the even semester 2018-19
- Conduct of Alumni meet and Entrepreneurship events
- To propose MOUs with IITs / NITs
- Any other matter

Thanking you,

Yours sincerely,



IQAC Coordinator

Copy to: Secretary

Director / CEO

All HODs & IQAC members



Principal



21/05/18










**PRINCIPAL**  
Ashoka Institute of Engg. & Technology  
Malkapur (V), Choutuppal (M),  
Nalgonda (Dist)-508 252.T.S.

### Minutes of Meeting

Meeting No: 7

Date: 21/05/2018

Members present

Dr. S. Ramesh   
 Dr. Anand S. Goyal   
 Mr. Harish Mulaka   
 Dr. Sanjeev Rachuru   
 Dr. Senthil Kumar   
 Dr. P. Mukunthan   
 Mr. Mohammed Naveen   
 Mrs. V V Krishna Vandana   
 Mr. Nagesh Vaggu 

The minutes of the meeting held on 20/05/2018 at 02:00PM in Seminar hall.

The IQAC coordinator welcomed the members and the minutes of the meeting held on

11/02/2018 were confirmed.

S.No	Subject/Issue	Outcome of Discussion	Responsibility
1	Faculty Feedback from Students	<ul style="list-style-type: none"> <li>Principal asked the IQAC members to evaluate the feedback collected from students on respective faculty members</li> <li>Dean Academics to take action based on the analysis and implement the necessary measures for improvement</li> </ul>	Dean Academics to come with action plan based on feedback
2	Activities for the even semester 2018-19	<ul style="list-style-type: none"> <li>Dean Academics asked the IQAC members to verify the activities list for the upcoming semester prepared by respective departments</li> <li>Based on the planned activities, the institution shall conduct all of them without disturbing the academic calendar</li> </ul>	Dean Academics to update the report to Principal
3	Conduct of Alumni meet and Entrepreneurship events	<ul style="list-style-type: none"> <li>Industry member advised to conduct Alumni meet so that passed-out students can visit campus and interact with the present students</li> </ul>	Alumni Relations Head shall take lead and coordinate with President of Alumni




		<ul style="list-style-type: none"> <li>• This will improve the Alumni relations leading to opportunities in the form of placements, internships, industry collaborations for the institution</li> <li>• Hon. Secretary suggested to organize Alumni meet by inviting all the pass out students for Lunch / Dinner</li> <li>• Principal also asked the HODs to arrange cultural programs and other leisure activities during the presence of Alumni. He also asked them to conduct entrepreneurship sessions.</li> </ul>	Association
4	To propose MOUs with IITs / NITs	<ul style="list-style-type: none"> <li>• Principal asked the HODs &amp; IQAC members to propose MOUs with IITs / NITs especially IIT-Hyderabad and NIT-Warangal to improve quality</li> </ul>	Dean Academics to follow-up with HODs and update the Principal

The Chairperson concluded the meeting with vote of thanks.



IQAC Coordinator

Principal 29/05/18

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